

**Clackamas Workforce Partnership  
Board of Directors Meeting  
January 19, 2023  
8:30am – 10:45am  
Via Zoom Conferencing Link**



**Clackamas  
Workforce  
Partnership**  
WORKFORCE DEVELOPMENT BOARD

**Attendance:**

Brooke Brownlee, Portland General Electric  
Manuel Contreras, AFSCME Local 350  
Paul Diaz, Iron Workers Local 29  
Dr. Adam Freer, ex officio, Children Family & Community Connections  
Eric Johnston, Todos Juntos  
Joann Linville, ex officio, City of Wilsonville  
Peter Lund, SOMOS + SuperGenius Studio  
Seth Lyon, DHS Self-Sufficiency  
Cindy Moore, Clackamas County Economic Development  
Amy Nguyen, Dragonberry Produce  
David Plotkin, Clackamas Community College  
Tom Previs, Oregon Employment Department  
Tracy Rumpca, Woodcraft Industries  
Commissioner Martha Schrader, ex officio, Board of County Commissioners

Vanessa Steward, Local 16 Sheet Metal Workers Union  
Keith Wilson, TITAN Freight

**CWP Staff:**

Brent Balog  
Amy Black  
Bridget Dazey  
Jan Filgas  
Bryan Fuentes  
Laura Kropf  
Jennie Madrigal  
Amy Oakley  
Samir Randolph  
Amanda Wall

**Additional Attendees**

Lupe Arellano, Oregon Restaurant & Lodging Association  
Molly Alshire, Clackamas Education Service District  
Larlene Dunsmuir, Oregon Nurses Foundation  
Christina Fadenrecht, Clackamas County  
Marnie Farness, Workforce Southwest Washington  
Patrick Gihring, Worksystems  
Cole Merkel, Here Together Oregon  
Brian Nease, HECC, Office of Workforce Investment  
Matt Wechter, San Diego County Public Defender Office

**Absent Members:**

Tyson Arnold, Timber Lake Job Corp  
Aeric Estep, McDonald Miller  
Doug Franklin, DHS Vocational Rehabilitation  
David Green, Citizens Bank  
Gordon Harvey, General Sheet Metal  
Shay James, North Clackamas School District  
Jenny Perrin, Bob's Red Mill  
Bryce White, Sysco

## Public Comments

No public comments shared.

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### Agenda Item #1: Consent Agenda Items

**Minutes:** The October 2022 Board Meeting Minutes, September 2022 Executive Committee Meeting Minutes (approved by the Executive Committee November 2022.)

**Other consent agenda items:** Acceptance of the Financial Statement

**Discussion:** N/A

**RECOMMENDATION:** Approval

**SUGGESTED MOTION:** I move the Board of Directors approves the consent agenda.

**Motion:** Brooke Brownlee, Portland General Electric

**Second:** Seth Lyon, DHS Self-Sufficiency

**Consent Agenda Items APPROVED.**

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### Agenda Item #2: 2022 WIOA Monitoring Report

**Presenter:** Jan Filgas, Clackamas Workforce Partnership (CWP)

**Discussion:** Jan Filgas informed the Board that CWP underwent annual compliance monitoring from the Higher Education Coordinating Commission (HECC). HECC issued a report in mid-December, which was shared with the CWP Board Chair, Peter Lund and the CWP chief elected official, Commissioner Martha Schrader. Monitoring will occur again next November or December of 2023.

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### Agenda Item #3: Mission & Vision Statements

**Presenter:** Bridget Dazey, Clackamas Workforce Partnership

**Discussion:** Bridget Dazey proposed a vote of previously reviewed mission and vision statements to the Board. Several board members brought up concerns that the mission statement, as written, did not fully encompass the work of CWP. Ideas were shared, and Bridget suggested that the vote be postponed until the next Board Meeting. It was stated that further feedback would be solicited in the coming weeks.

**Next Steps:** Review mission statement language with a small group and discuss options with the Executive Committee. Share results with board members, and set final vote for April 20, 2023, Board Meeting.

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#### **Agenda Item #4: Executive Committee - Officer Discussion**

**Presenter:** Bridget Dazey, Clackamas Workforce Partnership

**Discussion:** Bridget Dazey disclosed to the Board that the Executive Committee position of Secretary/Treasurer was vacant, and that Jenny Perrin had offered to step into this seat. Bridget opened the floor to any other private sector board members that wanted to join the Executive Committee. Amy Nguyen expressed interest in joining the committee. Peter Lund, Board Chair, called for a vote on the addition of these two members.

**Motion:** David Plotkin, Clackamas Community College

**Second:** Keith Wilson, TITAN Freight

**New Executive Committee Members APPROVED.**

**Action Item:** Share Executive Committee information with new committee members.

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#### **Agenda Item #5: Presentation – Homeless Court**

**Presenters:** Amanda Wall, Clackamas Workforce Partnership; Matt Wechter, San Diego County Public Defender Office; Keith Wilson, TITAN Freight Systems

**Discussion:** Amanda Wall gave background on how she and board member, Keith Wilson, were able to connect with Matt Wechter. Matt walked the Board through the history of the San Diego County Homeless Court Program. Matt shared that by bringing the court system to the people, they have been able to restore trust in the judicial system and remove barriers for residents. Keith went on to express the desire to bring this program to the Portland Metro area, starting with Clackamas County. Board members and guests stated how impressed they were with the program and asked follow-up questions. Plans were made for various participants to connect and move the program forward.

**Action Item:** Share Matt's contact information and presentation with board members.

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#### **Agenda Item #6: CWP Pitch Tutorial**

**Presenter:** Brooke Brownlee, Portland General Electric and Peter Lund, SOMOS + SuperGenius Studio

**Discussion:** Bridget Dazey encouraged each board member to develop an elevator pitch to voice the mission of CWP to legislators and others. The January meeting would be an initial introduction to get board members thinking about their personal pitch. More practice will occur at the April Board Meeting, after which the board will have a concise paragraph to communicate with others. Board Vice Chair Brooke Brownlee suggested that in thirty seconds one should be able to say what CWP does and why CWP is valuable. There was discussion of the challenge of explaining all that a workforce board does, so some board members likened the work of CWP to a regional power substation, a central hub, a

connector, or a matchmaker. There was a recommendation to include WorkSource Clackamas in the pitch and that the conversation be personalized to the audience. Other members included their personal stories into creating a stronger connection with listeners.

**Next Steps:** Input from this discussion will guide the next steps at the April Board Meeting for a concise paragraph and opportunity for board members to practice their pitch.

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### **Agenda Item #7: CWP Advisory Groups**

**Business Group Presenter:** Cindy Moore, Clackamas County Economic Development

**Discussion:** Cindy Moore reviewed a slide containing updated outcomes of the four elements the business group tracks. The discussion focused on positive feedback from the Clackamas County Business Services group. Cindy shared the success story of Twist Bioscience connecting with the Wilsonville Chamber of Commerce and CWP to hold a virtual open house to aid in recruitment and training. Twist commented that this was helpful to focus on outreach and building a pipeline structure for future employees.

**People Group Presenter:** Dr. Adam Freer, Children Family & Community Connections; Jan Filgas, Clackamas Workforce Partnership; and Amy Black, Clackamas Workforce Partnership

**Discussion:** Adam Freer relayed to the Board that the group has had two meetings in the past quarter, in November and December 2022. They brainstormed questions that needed to be asked for them to achieve their goals. Jan Filgas reported outcomes from the presented slide comparing adults and dislocated workers from the end of program year 2021 and beginning of program year 2022. Amy Black reported on the data for youth programs using information from the shared slide. She discussed how CWP will use data to help find out who is missing from groups receiving services and determine how to capture those people into the workforce. Amy answered questions from board members.

**Systems Group Presenters:** David Plotkin, Clackamas Community College and Brent Balog, Clackamas Workforce Partnership

**Discussion:** David Plotkin presented to the Board the information shared on grants and resource development. Brent Balog added further details to the process of obtaining funding. David also discussed upcoming events for the Oregon Employment and Training Association, updates on Clean Slate Clackamas and the work CWP has collaborated on with Talent Ready Oregon City.

**Action Item:** Amy Black will meet with board members with specific questions regarding youth programs.

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### **Agenda Item #8: Commissioner Update**

**Presenters:** Commissioner Martha Schrader, Clackamas County

**Discussion:** Commissioner Schrader detailed her experience with the Mobility Leadership Network through the Bill & Melinda Gates Foundation. She visited a dynamic incubator program in Mobile, Alabama, that gathered local partners including the workforce board and the University of Alabama. She hopes to bring some of these strategic plan ideas back to Clackamas County. Commissioner Schrader is the chair of the Community, Economic and Workforce Development Steering Committee for the National Association of Counties. In addition, the commissioner is working to promote child care at the national level. Locally, Commissioner Schrader shared that the county has just hired a new Economic Development Director, Laura Edmonds, and the county has broken ground on the new courthouse in Oregon City.

**Action Item:** None.

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### **Agenda Item #9: Legislative Update**

**Presenter:** Bridget Dazey, Clackamas Workforce Partnership

**Discussion:** Bridget Dazey informed the Board that the state of Oregon legislative session would begin at the end of the month of January. It is scheduled to be a long session providing legislators time to discuss funding many programs. There will be a lot of opportunities for board members to educate legislators and elected officials about the work that is being done locally and to share how elected officials can support the workforce system. Bridget emphasized the importance of board member voices in influencing legislators. She shared that there will be over 2000 bills going in front of the legislators during this session and there will be hundreds of bills that will impact the public workforce system and/or people's ability to work and learn in Oregon. The workforce system can be a resource in many of the proposed legislation. Bridget solicited the Board for ideas. She stated that this conversation would continue with the Executive Committee, specifically about creating an action plan for how CWP will show support for specific bills. Bridget addressed questions from board members regarding upcoming legislation.

**Action Item:** Share outcomes of Executive Committee discussion with larger board and any legislation that needs Board support.

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### **Agenda Item #10: Executive Director Update**

**Presenter:** Bridget Dazey, Clackamas Workforce Partnership

**Discussion:** Bridget Dazey updated the Board on the transition of the Child Care for All (CC4A) task force to a coalition, continuing the work expanding child care access in the county. She referred the Board to the CC4A draft report that was shared in the pre-reads and was included in the Zoom chat. The coalition is working to vet the recommendations listed in the report. Bridget requested feedback from the Board to share with the coalition. There will be an event to foster community and business engagement on this initiative. Regarding CWP Requests for Procurement (RFP), Bridget asked for board volunteers to review applications and stressed the importance for board members to be involved in this process. Bridget

announced that she would be scheduling one-on-one sessions with board members either in person or over zoom to answer any questions that they may have. She encouraged board members to attend the State of the Workforce event that would occur the following week. She informed the board that a Quality Jobs request would be coming soon, as the Columbia Willamette Workforce Collaborative rolls out the initiative in the region. She also shared that WorkSource Clackamas would be opening their doors after several months of undergoing a remodel. At the end of this meeting Seth Lyon shared the need for food donations and food bank support due to Federal Emergency funding ending at the end of February. There was discussion of ways for everyone to help address the need.

**Action Items:** Send the Board details of workforce events.

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**The meeting was adjourned at 10:45 AM**

All recordings and documents are available upon request to Jennie Madrigal,  
jennie.madrigal@clackamasworkforce.org

*Jennie Madrigal* 04/20/23

Jennie Madrigal

Date

*PL*  
Peter Lund (Apr 23, 2023 19:14 PDT)

Peter Lund, Board Chair

04/23/2023

Date