

**Clackamas Workforce Partnership
Board of Directors Meeting
June 23, 2022
8:30am – 10:45am
Via Zoom Conferencing Link**



**Clackamas
Workforce
Partnership**
WORKFORCE DEVELOPMENT BOARD

Attendance:

David Green, Citizens Bank
Vanessa Steward, Local 16 Sheet Metal Workers Union
Matt Millard, AFSCME Local 328
Doug Franklin, DHS Vocational Rehabilitation
Seth Lyon, DHS Self-Sufficiency
Aeric Estep, McDonald Miller
Amy Nguyen, Dragonberry Produce
Manuel Contreras, AFSCME Local 350
Brooke Brownlee, Portland General Electric
Larlene Dunsmuir, Oregon Nurses Foundation
Eric Johnston, Todos Juntos
Tracy Rumpca, Woodcraft Industries
Cindy Moore, Clackamas County Economic Development
Jenny Perrin, Bob's Red Mill
Dr. Adam Freer, Ex Officio, Children Family & Community Connections
Stephen Achilles, Exceed Enterprises
Peter Lund, SOMOS + SuperGenius Studio
David Plotkin, Clackamas Community College

CWP Staff:

Bridget Dazey
Amanda Wall
Bryan Fuentes
Amy Oakley
Laura Kropf
Jan Filgas
Brent Balog
Rukshana Chand
Jennie Madrigal
Samir Randolph

Additional Attendees:

Christina Fadenrecht, Clackamas County
Bob Uhlenkott, Oregon Employment Department

Absent Members:

Bryce White, Sysco
Gordon Harvey, General Sheet Metal
Tyson Arnold, Timber Lake Job Corp
Keith Wilson, TITAN Freight
Commissioner Martha Schrader, Ex Officio, Board of County Commissioners
Joann Linnville, Ex Officio, City of Wilsonville

Agenda Item #1: Consent Agenda Items

Minutes: The April 2022 Board Meeting Minutes, February 2022 Executive Committee Meeting Minutes (approved by the Executive Committee May 2022.)

Other consent agenda items: Acceptance of the Financial Report

Discussion: N/A

RECOMMENDATION: Approval

SUGGESTED MOTION: I move the Board of Directors approves the consent agenda.

Motion: David Green, Citizens Bank

Second: Stephen Achilles, Exceed Enterprises

Consent Agenda Items APPROVED.

Agenda Item #2: Approval of PY2022 Budget

Presenter: Laura Kropf, Clackamas Workforce Partnership

Discussion: Laura Kropf (CWP) stated that the budget was approved by the Executive Committee in May. She explained to the Board that the budget is a dynamic document, as funding sources evolve. David Green (Citizens Bank) shared details of the work that was done to create the budget and praised the efforts of those that played a role in putting it together. Peter Lund (SOMOS) asked the Board of Directors for any other questions or a motion to approve the PY2022 budget.

RECOMMENDATION: Approval

SUGGESTED MOTION: I move the Board of Directors approves to the PY2022 budget.

Motion: Brooke Brownlee, Portland General Electric

Second: David Green, Citizens Bank

Motion APPROVED.

Agenda Item #3: Executive Committee Members and Officers PY2022

Presenter: Bridget Dazey, Clackamas Workforce Partnership

Discussion: Bridget Dazey (CWP) proposed the following officers and members of the 2022-23 CWP Executive Committee listed below. The floor was opened to discussions, questions, self-nominations or a motion.

Officers

Chair: Peter Lund, SOMOS + SuperGenius

Vice Chair: Brooke Brownlee, Portland General Electric

Secretary/Treasurer: Larlene Dunsmuir, Oregon Nurses Foundation

Additional Members

David Green, Citizens Bank, (Immediate Past Chair and Secretary/Treasurer)

Gordon Harvey, General Sheet Metal

Manuel Contreras, AFSCME Local 350

Commissioner Martha Schrader, Ex Officio

Tracy Rumpca, Woodcraft Industries

RECOMMENDATION: Approval

SUGGESTED MOTION: I move the Board of Directors approves the Executive Committee Members and Officers as stated.

Motion: Seth Lyon, DHS Self-Sufficiency

Second: Eric Johnston, Todos Juntos

Motion APPROVED.

Agenda Item #4: Policy Discussion - P-10 One-Stop Certification Policy + WorkSource Clackamas/One-Stop Recertification

Presenter: Bryan Fuentez, Clackamas Workforce Partnership

P-10 One-Stop Certification Policy

Discussion: Bryan Fuentez (CWP) explained to the Board of Directors that under the WIOA, one-stop centers are assessed by workforce boards based on the physical structure and grounds, in addition to program effectiveness. This policy was last updated in 2018; the proposed draft will align the WorkSource Oregon Clackamas one-stop center with recent guidance provided by the state.

RECOMMENDATION: Approval

SUGGESTED MOTION: I move the Board of Directors approves the revised One-Stop Center Certification Policy.

Motion: David Green, Citizens Bank

Second: Brooke Brownlee, Portland General Electric

Motion APPROVED.

WorkSource Clackamas/One-Stop Recertification

Discussion: Bryan Fuentez (CWP) reported to the Board that he and Kendall Lenhares, WSC one-stop operator, and staff to assess the four-part certification requirements, including ADA adherence. It was their recommendation that WorkSource Oregon Clackamas had met the mandated criteria for recertification as a one-stop center. After a question from a new board member, Bridget Dazey (CWP) and Bryan Fuentez explained what a one-stop (otherwise known as America's Job Center or WorkSource Oregon) is, its function, and how CWP oversees it. Bryan also gave specific details of the recertification checklist.

RECOMMENDATION: Approval

SUGGESTED MOTION: I move the Board of Directors approves the recertification of WorkSource Oregon Clackamas as the One-Stop Center for the Clackamas Area.

Motion: Larlene Dunsmuir, Oregon Nurses Foundation

Second: Manuel Contreras, AFSCME Local 350

Motion APPROVED.

Next Steps: Copies of the approved aforementioned policy and recertification documents can be made available upon request.

Agenda Item #5: Voting Authorization for Prosperity 10K Funds

Presenter: Bridget Dazey, Clackamas Workforce Partnership

Discussion: Bridget Dazey (CWP) summarized how the Prosperity 10,000 directed funds were granted by the state, through Future Ready Oregon, to the local workforce boards. CWP had an open procurement, using these funds, that was set to close after the board meeting. In order to expedite the release of these dollars into the community before the next board meeting, she asked that the Executive Committee be granted the authority to allocate these funds to contractors in a timely manner. A question was asked about contractors, to which Bridget answered satisfactorily. Peter Lund (SOMOS) explained to the Board that anything the Executive Committee approves will be reviewed during the next Board of Directors meeting.

RECOMMENDATION: Approval

SUGGESTED MOTION: I move the Board of Directors authorizes the Executive Committee to vote on the distribution of Prosperity 10K Funds.

Motion: David Green, Citizens Bank

Second: Matt Millard, AFSCME Local 328

Motion APPROVED

Action Items: Share with the Board of Directors any decisions that are made by the Executive Committee.

Agenda Item #6: Oregon Youth Employment Program Contractor Awards

Presenters: Bryan Fuentez, Clackamas Workforce Partnership

Discussion: Bryan Fuentez (CWP) explained that state of Oregon, through the Higher Education Coordinating Commission (HECC), provided funding to the state workforce boards. With these financial resources there is a goal to create pathways out of poverty for historically underserved youth and young adults (14-24) through support with education, paid work experiences (internships), career development and occupational skills training. Bryan briefed the Board on the contracting process and board member

involvement in choosing contractors. The two programs chosen were the Immigrant and Refugee Community Organization (IRCO), which serves immigrants; refugees and Black; indigenous; and youth of color, and Ant Farm which serves youth in rural Clackamas. Several board members asked probing questions about the proposals submitted and performance criteria, which led to the examination of current contracts with all providers. Bridget thoroughly answered each question and offered to provide even more detailed information to board members beyond the data that are included in board pre-read packets for each meeting.

RECOMMENDATION: Approval

SUGGESTED MOTION: I move the Board of Directors approves contracting with Ant Farm and IRCO (Immigrant and Refugee Community Organization) for the provision of services to Clackamas County youth ages 14-24, utilizing Oregon Youth Employment Program funding.

Motion: Seth Lyon, DHS Self-Sufficiency

Second: Manuel Contreras, AFSCME Local 350

Motion APPROVED.

Action Items: Performance data from providers will be shared with board members, quarterly, in bolstered CWP program dashboards and one-page information sheets.

Agenda Item #7: Presentation – Oregon Economy

Presenter: Bob Uhlenkott, Director of Workforce & Economic Research, Oregon Employment Department

Discussion: Bob Uhlenkott (OED) reported to the Board on the future of the Oregon economy by focusing on the labor market, economic, social, demographic and cultural trends impacting our regional, state, and national workforce. Bob informed the Board that job recovery is widespread and happening quickly. Oregon has regained 90% of pandemic recession losses. Bob also stated that education, training, skills and occupational alignment information impact workforce professionals the most. Bob shared a useful data tool with the Board called, Post-Secondary Employment Outcomes (PSEO), that will help policymakers, workforce providers, individuals, and many others discover useful information to inform decision making.

Next Steps: Share Bob’s information and PDF of PPT presentation with the Board.

The meeting was adjourned at 10:30 AM

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Jennie Madrigal 10/20/22

Jennie Madrigal

Date


Peter Lund (Oct 20, 2022 13:44 PDT)

Peter Lund, Board Chair

10/20/2022

Date