



**Clackamas Workforce Partnership
Executive Committee Meeting**

February 17, 2022

8:30am – 10:00am

Location: Clackamas Workforce Partnership Zoom
Conference Call

Committee Members Present

David Green, Citizens Bank
Brooke Brownlee, PGE
Stephen Achilles, Exceed PDX
Tracy Rumpca, Woodcraft Industries

Staff Members Present

Bridget Dazey, CWP
Deb Zang, CWP
Amanda Wall, CWP
Amy Black, CWP
Jan Filgas, CWP
Bryan Fuentez, CWP
Amy Oakley, CWP
Brent Balog, CWP

Call to Order & Introductions

David Green called the meeting to order at 8:30am. Introductions were made during zoom conference call.

Public Comments

There were no public comments.

Approval of Minutes

Recommendation: Approval

Suggested Motion: I move to approve the November 2021 Executive Committee Meeting Minutes.

Motion to Approve: Stephen Achilles

Second: Brooke Brownlee

Motion Approved.

Financial Update:

Deb Zang (CWP) presented a financial report for the July 1, 2021 – December 31, 2021 and updated the Executive Committee on the status of current funding. Deb also discussed with the Committee a vote set for our April 2022 Board Meeting regarding a transfer of WIOA funds from Dislocated Worker to Adult funding streams.

Policy Discussion and Vote: F-01 & P-04

Jan Filgas presented to the Executive Committee a change to Procedure Policy P-04 – Nondiscrimination and EO requirements. The change was to update Brent Balog to Jan Filgas as contact for reporting EEO complaints.

Committee Members Absent

Commissioner Martha Schrader, Board of County
Commissioners (*Ex-Officio*)
Larlene Dunsmuir, Oregon Nurses Foundation
Peter Lund, SuperGenius Studios
Gordon Harvey, General Sheet Metal

Staff Members Absent

N/A

Additional Attendees

Tracy Moreland, Policy Advisor – Commissioner

Recommendation: Approval
Suggested Motion:

Motion to Approve: Brooke Brownlee
Second: Steven Achilles

Motion Approved.

Jan Filgas presented to the Executive Committee a change to Fiscal Policy 01 Incident Reporting Requirements. Jan shared we changed "Oregon Inspector General's Hotline" to the "Office of Inspector General's Hotline"

Recommendation: Approval
Suggested Motion:

Motion to Approve: Brooke Brownlee
Second: Steven Achilles

Motion Approved.

IT/Cybersecurity Procurement

Bridget Dazey gave the Executive Committee a brief update on our decision to move forward with CHR Creative as our new IT Services Provider. Bridget thanked Stephen Achilles and Matt Millard for proposal review.

Municipality / City Involvement with CWP

Bridget Dazey gave the Executive Committee an update on a request to include City Council representatives on workforce / Board discussions in more of an ex-officio capacity to help inform our efforts throughout the Clackamas County area. Capacity and engagement among city council representatives was discussed, along with future planning in our region. Bridget shared that in the early part of March, she would begin an outreach effort to cities to increase engagement in the workforce system.

Planning for 2022 – Legislative Session & Beyond

Bridget Dazey provided the Executive Committee with an update on Governor Brown's "Future Ready Oregon" plan, specifically outreach on sections 3 and 4 calling out the Prosperity 10,000 portion. Planning is already underway, as if the bill will be fully funded.

Executive Director Update

Bridget Dazey updated the board on the following items: CWP staffing updates, a brief update on the RFP for Youth Services procurement process and upcoming events for our organization.

All items mentioned are available upon request by contacting Amanda Wall at amanda.wall@clackamasworkforce.org

Amanda Wall

Amanda Wall

Date

David Green

David Green

Date

Meeting adjourned at 10:00am. Minutes prepared by Amanda Wall.

Signature: 

Email: dgreen@citizensbank.com

Signature: *Amanda Wall*

Email: amanda.wall@clackamasworkforce.org









CWP February 2022 Executive Committee Meeting Minutes

Final Audit Report

2022-05-20

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