

**Clackamas Workforce Partnership
Executive Committee Meeting**

November 18, 2021

8:30am – 10:00am

Location: Clackamas Workforce Partnership Zoom Conference Call



Committee Members Present

Peter Lund, SuperGenius Studios
David Green, Citizens Bank
Gordon Harvey, General Sheet Metal
Brooke Brownlee, PGE
Larlene Dunsmuir, Oregon Nurses Foundation
Stephen Achilles, Exceed PDX

Staff Members Present

Bridget Dazey, CWP
Deb Zang, CWP
Amanda Wall, CWP
Amy Black, CWP
Jan Filgas, CWP
Bryan Fuentes, CWP

Committee Members Absent

Commissioner Martha Schrader, Board of County
Commissioners (*Ex-Officio*)
Kyle Lang, Canby Chamber
Tracy Rumpca, Woodcraft Industries

Staff Members Absent

Amy Oakley, CWP
Brent Balog, CWP

Additional Attendees

Sara Hummel, Jones and Roth
Nadia Costa, Jones and Roth
Christa Wolfe, Clackamas County
Vanessa Steward, Local 16 Sheet Metal Workers

Call to Order & Introductions

Peter Lund called the meeting to order at 8:30am. Introductions were made during zoom conference call.

Public Comments

There were no public comments.

Approval of Minutes

Recommendation: Approval

Suggested Motion: I move to approve the September 2021 Executive Committee Meeting Minutes.

Motion to Approve: David Green

Second: Gordon Harvey

Motion Approved.

Financial Update:

Deb Zang (CWP) presented a financial report for the July 1, 2021 – September 30, 2021 (Q1) and updated the Executive Committee on the status of current funding.

Audit Report

Sara Hummel and Nadia Costa, from Jones and Roth, presented to the Committee with results of the annual independent audit of Clackamas Workforce Partnership's financial statements for the year ending June 30, 2021. The result of the audit was no findings or compliance issues.

Policy Update: P-13 On the Job Training (OJT)

Jan Filgas presented to the Executive Committee a change to Procedure Policy P-13 increasing the minimum wage requirements for businesses to participate to \$17 per hour, with a minimum of at least 30 hours of work each week. A discussion about the pending wage increase included a debate between raising the minimum requirements to potentially \$18 per hour or more. The agreement among the members was to support and approve an increase to \$17 per hour with an amendment to look at increases the amount to \$18+ in the 2022/2023 program year.

Recommendation: Approval

Suggested Motion: I move to approve Policy P-13 minimum wage requirements to \$17 per hour for OJT's, with an amendment to discuss and potentially increases minimum wage requirements to \$18+ in the 2022/2023 program year.

Motion to Approve: Brooke Brownlee

Second: Steven Achilles

Motion Approved.

Discussion: Welcome Executive Committee Members; Program Year Ahead & The Future of Work

Bridget Dazey led a discussion among the members of the Executive Committee on the Future of Work, President's Biden's Infrastructure deal and the workforce implications on the State of Oregon, and a consensus on the direction of CWP, rebuilding after COVID-19, and our local economy.

Legislative Discussion

Bridget Dazey gave the Executive Committee an update on the call to action for the 2022 Legislative Short Session and a \$50m investment to help support statewide workforce development through 3 broad, proven goals: increase local service capacity; earn and learn opportunities; and increase wraparound supports. Bridget presented a brief update on SB623 and the recent greenlight to assess the public workforce system for impact and effectiveness.

Supportive Housing Discussion

Bridget Dazey provided the Executive Committee with an update on recent activity related to Supportive Housing Services. Executive Committee members agree the continuation of support on the rollout and transparency for these investments.

Executive Director Update

Bridget Dazey updated the board on the following items: next steps from the IT/Cybersecurity Audit of CWP and drafted RFQ for new IT Support Services, as well as reminders on up coming events.

All items mentioned are available upon request by contacting Amanda Wall at amanda.wall@clackamasworkforce.org

Amanda Wall

Date

Peter Lund

Date

Meeting adjourned at 9:30am. Minutes prepared by Amanda Wall.