



Reporting Discrimination in Workforce Development and Work Readiness Trainings

Overview:

Workforce development and work readiness trainings offered through Worksource Clackamas and partner organizations are open to all qualifying individuals. Services shall not be denied to program participants based on any of the following:

Race, color, religion, ethnicity, national origin, English language proficiency, age, disability, marital or parental status, sex, sexual orientation, gender identity or presentation, criminal history, veteran status, socio-economic status, political affiliation/belief, lawfully admitted immigrants authorized to work in the United States, people enrolled in government assistance programs, or any other statuses protected by the federal government or State of Oregon.

If You Believe You Have Experienced Discrimination:

If you think you have been discriminated against because of protected status while seeking or receiving services, file a complaint within **180 days** from the time of the alleged incident to:

Brent Balog

Equal Opportunity Officer

Clackamas Workforce Partnership

365 Warner Milne Road, Suite 202

Oregon City, OR 97045

Phone: (503) 657-6644

Email: Brent.Balog@clackamasworkforce.org

**Equal opportunity employer with equal opportunity programs.*

**Auxiliary aids and services are available upon request to individuals with disabilities.*

Please Note: This is an unofficial document and is to be shared in addition to a copy of the “Equal Opportunity is the Law” document, which provides details on the official complaint process and “what to do/next steps” if you believe your complaint has been mismanaged. For a full list of options for reporting discrimination, please refer to the “Equal Opportunity is the Law” document. The information listed above is specific to discrimination or refusal of service based on protected status while seeking workforce development and work readiness training or assistance. General complaints about Worksource Clackamas service or personnel, or complaints about employer discrimination, should be immediately made to the WorkSource Clackamas facility supervisor or staff.

WorkSource Oregon is an equal opportunity employer/program. Auxiliary aids and services, and alternate formats are available to individuals with disabilities and language services to individuals with limited English proficiency free of cost upon request. TTY/TDD – dial 7-1-1 toll free relay service. Access free online relay service at: www.sprintrelayonline.com