

**Clackamas Workforce Partnership  
Executive Committee Meeting**

March 15, 2021

8:00am – 9:00am

Location: Clackamas Workforce Partnership Zoom Conference Call



**Clackamas  
Workforce  
Partnership**  
WORKFORCE DEVELOPMENT BOARD

**Committee Members Present**

Peter Lund, SuperGenius Studios  
David Green, Citizens Bank  
Gordon Harvey, General Sheet Metal  
Tina Irvine, Express Employment Professionals

**Staff Members Present**

Bridget Dazey, CWP  
Deb Zang, CWP  
Amanda Wall, CWP  
Amy Oakley, CWP  
Brent Balog, CWP  
Amy Black, CWP  
Jan Filgas, CWP  
Bryan Fuentes, CWP  
Ebon Oluchi, CWP

**Committee Members Absent**

Ravinder Waraich, 7-11 Franchise Owner  
Commissioner Martha Schrader, Board of County  
Commissioners (*Ex-Officio*)  
Joseph Harris, Local 16 Sheet Metal Workers  
Alex Crooks, Crooks and Company

**Additional Attendees**

Tracy Moreland, Board of County Commissioners

**Call to Order & Introductions**

David Green called the meeting to order at 8:00. Introductions were made throughout the zoom conference call.

**Public Comments**

There were no public comments.

**Approval of Minutes**

**Motion:** Gordon Harvey called for approval of the November 2020 Executive Committee Meeting Minutes; Peter Lund seconded the motion

**Motion Approved.**

**Financial Update & Budget Discussion**

Deb Zang presented a Quarter 1 financial report for the July 1 – December 31, 2020 period and updated the Executive Committee on the status of current funding.

Deb Zang presented a mid-year revised budget for the current fiscal year beginning July 1, 2020. Budgeted revenue is increased to include new grants received and forgiven PPP loan. Projected expenditures are adjusted to better reflect current year needs. Overall, the revised budget shows an 18% increase over the original, an increase of \$614,116, with 76% of budget funding direct service providers and the One Stop Operator.

**Motion:** Tina Irvine made a motion to approve revised budget. Gordon Harvey gave a 2<sup>nd</sup>.

### **Motion Approved.**

#### **Policy Discussion & Vote**

P-17: Rapid Response: The Workforce Innovation and Opportunity Act (WIOA) requires states to implement statewide rapid response and layoff assistance activities to assist employers and impacted workers as quickly as possible following the announcement of a permanent closure; mass layoff; the filing of a Trade Act Assistance (TAA) Petition; or a natural or other disaster resulting in a mass job dislocation. Rapid Response and Layoff Aversion (LA) are early-intervention services that assist both employers and employees affected by layoffs or plant closures. These services provide access to user-friendly resources and information to help transition affected workers into reemployment.

**Motion:** Gordon Harvey made a motion to approve policy P-17. Second: Tina Irvine

### **Motion Approved**

A copy of policy P-17 can be found on our website at [www.clackamasworkforce.org/policies](http://www.clackamasworkforce.org/policies)

#### **Office Space for CWP**

Bridget Dazey led a brief discussion about CWP office space. CWP's lease is up in July and we are within the six-month timeframe to let the landlord know if we would like to extend or move. Currently, comps are limited, but our hope is to renegotiate our lease at a lower rate per the reduction of time in the office due to a new hybrid model.

#### **Strategic Plan Update**

Bridget Dazey provided an update on the timeline for our 2021-2024 strategic plan. The plan is due Friday, March 19 to HECC for review. CWP will receive feedback from the state and make additional edits and changes to the plan before opening it up for another 30-day public comment cycle in May of 2021. CWP will bring the final plan to the June Board meeting for review and certification, followed by a presentation to the Board of County Commissioners for final submission.

#### **Quality Job Initiative**

Bryan Fuentes presented to the Executive Committee on a new initiative being explored and put into action with the Columbia Willamette Workforce Collaborative (CWWC) due to the COVID-19 pandemic and other looming crises. This project is currently called the "Quality Jobs Initiative" (may change the name). The initiative is a commitment to designing and developing a regional approach with workers, employers, job seekers, community-based organizations, economic developers, and local municipalities to define, support, and promote quality jobs.

As the CWWC is working to develop the Quality Jobs Initiative, we are following the following guiding principles:

- Prioritize advancing racial equity.
- Alignment with workforce programs and target customer supply.
- Elevate partners and companies who are committed to promoting quality jobs standards.
- Provide a blueprint for companies who want to make improvements for their workforce.

- Data driven – wage standards based on self-sufficiency standard and/or other best practices.

Links that were shared at the Executive Committee Meeting:

- <https://workforce.org/jobquality/>
- San Diego Workforce Partnership: <https://workforce.org/jobquality/>
- National Fund: <https://nationalfund.org/our-solutions/make-jobs-better-for-competitive-advantage/job-quality-resource-center/>
- National Fund Industry Partnership Toolkit: <https://nationalfund.org/industry-partnership-toolkit/>
- Good Business Works Baltimore: <https://www.goodbusinessworksbalTIMORE.com/about/mission/>
- Good Jobs Institute: <https://goodjobsinstitute.org/good-jobs-strategy/> and another example of a scorecard similar to Brookings: <https://goodjobsinstitute.org/good-jobs-scorecard/>
- Harvard Business Review: <https://hbr.org/cover-story/2017/11/the-case-for-good-jobs>
- Portland Means Progress: <https://portlandmeansprogress.com/>

Additional information about this program can be found at the end of these meeting minutes labeled Amendment A.

### **Executive Director Update**

Bridget Dazey updated the board on the following items: executive committee membership and recruitment, board recruitment, the Adult & Dislocated Worker Service RFP review committee, Legislative update on Senate Bill 623, and continued conversation on using a Land Acknowledgement during all CWP meetings. Finally, Bridget introduced our new intern Ebon Oluchi, our new Community & Equity Planning Intern who will be with us for the next six months. Welcome Ebon!

All items mentioned are available upon request by contacting Amanda Wall at [amanda.wall@clackamasworkforce.org](mailto:amanda.wall@clackamasworkforce.org)

*Amanda Wall*

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Amanda Wall

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Date



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David Green

\_\_\_\_\_  
Date

Meeting adjourned at 9:00am. Minutes prepared by Amanda Wall









# Executive Committee Minutes March 2021

Final Audit Report

2021-06-17

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