



7:30 AM	Call to Order & Introductions Public Comments Approval of Executive Committee minutes from March 2021	David Green
7:35 AM	Procurement Policy Update – Vote Required	Deb Zang
7:40 AM	Clackamas Community College Clackamas Education Service District Contract Continuation – Vote Required	Bridget Dazey
7:45 AM	Financial Update Budget Discussion – Vote Required	Deb Zang
8:10 AM	One-Stop Operator RFP – Vote Required	Brent Balog
8:30 AM	Service Provider Monitoring	Jan Filgas
8:35 AM	Executive Committee – Member Update	Executive Committee
8:50 AM	Executive Director Update Upcoming Events Survey Response, Bios Legislative Update	Bridget Dazey
9:00 AM	Meeting Adjourned	David Green

CWP Board of Director Meetings – 2021

April 15, 2021

June 17, 2021

October 21, 2021

January 20, 2022

CWP Executive Committee Meetings – 2021

May 20, 2021

September 16, 2021

November 18, 2021

February 2022

**Clackamas Workforce Partnership
Executive Committee Meeting**

March 15, 2021

8:00am – 9:00am

Location: Clackamas Workforce Partnership Zoom Conference Call



**Clackamas
Workforce
Partnership**
WORKFORCE DEVELOPMENT BOARD

Committee Members Present

Peter Lund, SuperGenius Studios
David Green, Citizens Bank
Gordon Harvey, General Sheet Metal
Tina Irvine, Express Employment Professionals

Staff Members Present

Bridget Dazey, CWP
Deb Zang, CWP
Amanda Wall, CWP
Amy Oakley, CWP
Brent Balog, CWP
Amy Black, CWP
Jan Filgas, CWP
Bryan Fuentes, CWP
Ebon Oluchi, CWP

Committee Members Absent

Ravinder Waraich, 7-11 Franchise Owner
Commissioner Martha Schrader, Board of County
Commissioners (*Ex-Officio*)
Joseph Harris, Local 16 Sheet Metal Workers
Alex Crooks, Crooks and Company

Additional Attendees

Tracy Moreland, Board of County Commissioners

Call to Order & Introductions

David Green called the meeting to order at 8:00. Introductions were made throughout the zoom conference call.

Public Comments

There were no public comments.

Approval of Minutes

Motion: Gordon Harvey called for approval of the November 2020 Executive Committee Meeting Minutes; Peter Lund seconded the motion

Motion Approved.

Financial Update & Budget Discussion

Deb Zang presented a Quarter 1 financial report for the July 1 – December 31, 2020 period and updated the Executive Committee on the status of current funding.

Deb Zang presented a mid-year revised budget for the current fiscal year beginning July 1, 2020. Budgeted revenue is increased to include new grants received and forgiven PPP loan. Projected expenditures are adjusted to better reflect current year needs. Overall, the revised budget shows an 18% increase over the original, an increase of \$614,116, with 76% of budget funding direct service providers and the One Stop Operator.

Motion: Tina Irvine made a motion to approve revised budget. Gordon Harvey gave a 2nd.

Motion Approved.

Policy Discussion & Vote

P-17: Rapid Response: The Workforce Innovation and Opportunity Act (WIOA) requires states to implement statewide rapid response and layoff assistance activities to assist employers and impacted workers as quickly as possible following the announcement of a permanent closure; mass layoff; the filing of a Trade Act Assistance (TAA) Petition; or a natural or other disaster resulting in a mass job dislocation. Rapid Response and Layoff Aversion (LA) are early-intervention services that assist both employers and employees affected by layoffs or plant closures. These services provide access to user-friendly resources and information to help transition affected workers into reemployment.

Motion: Gordon Harvey made a motion to approve policy P-17. Second: Tina Irvine

Motion Approved

A copy of policy P-17 can be found on our website at www.clackamasworkforce.org/policies

Office Space for CWP

Bridget Dazey led a brief discussion about CWP office space. CWP's lease is up in July and we are within the six-month timeframe to let the landlord know if we would like to extend or move. Currently, comps are limited, but our hope is to renegotiate our lease at a lower rate per the reduction of time in the office due to a new hybrid model.

Strategic Plan Update

Bridget Dazey provided an update on the timeline for our 2021-2024 strategic plan. The plan is due Friday, March 19 to HECC for review. CWP will receive feedback from the state and make additional edits and changes to the plan before opening it up for another 30-day public comment cycle in May of 2021. CWP will bring the final plan to the June Board meeting for review and certification, followed by a presentation to the Board of County Commissioners for final submission.

Quality Job Initiative

Bryan Fuentes presented to the Executive Committee on a new initiative being explored and put into action with the Columbia Willamette Workforce Collaborative (CWWC) due to the COVID-19 pandemic and other looming crises. This project is currently called the "Quality Jobs Initiative" (may change the name). The initiative is a commitment to designing and developing a regional approach with workers, employers, job seekers, community-based organizations, economic developers, and local municipalities to define, support, and promote quality jobs.

As the CWWC is working to develop the Quality Jobs Initiative, we are following the following guiding principles:

- Prioritize advancing racial equity.
- Alignment with workforce programs and target customer supply.
- Elevate partners and companies who are committed to promoting quality jobs standards.
- Provide a blueprint for companies who want to make improvements for their workforce.

- Data driven – wage standards based on self-sufficiency standard and/or other best practices.

Links that were shared at the Executive Committee Meeting:

- <https://workforce.org/jobquality/>
- San Diego Workforce Partnership: <https://workforce.org/jobquality/>
- National Fund: <https://nationalfund.org/our-solutions/make-jobs-better-for-competitive-advantage/job-quality-resource-center/>
- National Fund Industry Partnership Toolkit: <https://nationalfund.org/industry-partnership-toolkit/>
- Good Business Works Baltimore: <https://www.goodbusinessworksbalTIMORE.com/about/mission/>
- Good Jobs Institute: <https://goodjobsinstitute.org/good-jobs-strategy/> and another example of a scorecard similar to Brookings: <https://goodjobsinstitute.org/good-jobs-scorecard/>
- Harvard Business Review: <https://hbr.org/cover-story/2017/11/the-case-for-good-jobs>
- Portland Means Progress: <https://portlandmeansprogress.com/>

Additional information about this program can be found at the end of these meeting minutes labeled Amendment A.

Executive Director Update

Bridget Dazey updated the board on the following items: executive committee membership and recruitment, board recruitment, the Adult & Dislocated Worker Service RFP review committee, Legislative update on Senate Bill 623, and continued conversation on using a Land Acknowledgement during all CWP meetings. Finally, Bridget introduced our new intern Ebon Oluchi, our new Community & Equity Planning Intern who will be with us for the next six months. Welcome Ebon!

All items mentioned are available upon request by contacting Amanda Wall at amanda.wall@clackamasworkforce.org

Amanda Wall

Date

David Green

Date

Meeting adjourned at 9:00am. Minutes prepared by Amanda Wall