

**Clackamas Workforce Partnership
Board of Directors Meeting
April 15, 2021
7:30am – 9:45am
Via Zoom Conferencing Link**



Attendance:

Stephen Achilles, Exceed Enterprises
Tyson Arnold, Timber Lake Job Corps
Brooke Brownlee, PGE
Tracy Calderon, Oregon Employment
Department
Rod Cook, Clackamas County H3S
Doug Franklin, Vocational Rehabilitation
David Green, Citizens Bank
Eric Johnston, Todos Juntos
Kyle Lang, Canby Economic Development
Peter Lund, SuperGenius Studio
Seth Lyons, DHS Self-Sufficiency
Kyndall Mason, SWIU Local 502, OPEU
Matt Millard, AFSCME Local 328
David Plotkin, Clackamas Community College

Tracy Rumpca, Woodcraft Industries
Jada Rupley, Clackamas ESD
Commissioner Martha Schrader, Ex-Officio,
Board of County Commissioners

CWP Staff:

Bridget Dazey
Amanda Wall
Bryan Fuentes
Amy Oakley
Deb Zang
Jan Filgas
Amy Black
Brent Balog

Additional Attendees

Tracy Moreland, Clackamas County
Irene Carrillo, Clackamas Community College
Jennifer Harvey, CFCC
Cody Galloway, Proper Strategy
Erin Schwartz, Clackamas County Housing
Authority

Jill Smith, Clackamas County
Adam Freer, Clackamas County
Jemila Hart, Clackamas County Housing
Authority
Meagan Picard, The Athena Group
Elizabeth Smith, Clackamas County
Martine Colbetz, Clackamas County

Absent Members:

Alex Crooks, Crooks and Company
Larlene Dunsmuir, Oregon Nurses Foundation
Ravinder Waraich, Infocare LLC & 7-11 Franchise Owner
Joe Harris, Local 16 Sheet Metal Worker
Gordon Harvey, General Sheet Metal
Tina Irvine, Express Employment Professionals
Cindy Moore, Clackamas County Economic Development
Ebon Oluchi, Clackamas Workforce Partnership

Agenda Item #1: Consent Agenda Items

Minutes: The minutes from the past Board meeting are listed below and copies of these minutes were emailed to the Board Members prior to review.

Other consent agenda items: Acceptance of financial report, revised budget, January Board Meeting Minutes, and the November Executive Committee Meeting minutes (final approval)

Discussion: N/A

RECOMMENDATION: Approval

SUGGESTED MOTION: I move the Board of Directors approves the consent agenda.

MOTION: Jada Rupley motioned to approve; Seth Lyons called for a second.

Consent Agenda Items APPROVED.

Agenda Item #2: New Website Official Launch

Presenter: Cody Galloway, Proper Strategy & Amanda Wall, Clackamas Workforce Partnership

Discussion: Amanda Wall introduced Cody Galloway, our website designer for our new Clackamas Workforce Partnership website. Cody gave the Board a presentation on the official launch of the newly revamped website, walking through the homepage, for people and for businesses pages. Cody announced to the Board the official transfer to the new site would happen Friday, April 23, with the new site fully functional by Monday, April 26th, 2021.

Action Item: Amanda Wall will send a link announcing the switch to Board members the first part of the week of April 26th for review and feedback.

Agenda Item #3: Housing Authority Survey

Presenter: Elizabeth Miller, Clackamas County Housing Authority

Discussion: Elizabeth Miller, of the Housing Authority of Clackamas County, shared with the board the results of a survey developed through a collaboration between Clackamas Workforce Partnership (CWP) and the Housing Authority of Clackamas County (HACC). In this survey, 37 different items – including demographics, needs and barriers were addressed within the community. The survey was sent electronically and via USPS from September 2020 – November 2020 to HACC participants. The survey resulted in a 23% response rate – just over 560 individuals responded. Next steps include targeted outreach and referrals to those that have responded, plans to translate the survey into multiple languages, exploring continued collaboration with other partner agencies, using the survey data to inform planning for Metro 26-210 and continuing to explore the use of an equity lens in outreach and engagement activities.

Action Item: Amanda Wall to share survey results and presentation to the Board of Directors.

Agenda Item #4: Prosperity Collaborative

Presenter: Meagan Picard, The Athena Group

Discussion: Meagan Picard, Partner from The Athena Group and Director of the Prosperity Collaboratives, gave the Board an overview of the Clackamas Community Prosperity Collaboratives work CWP and other partners have been doing for the past year throughout Clackamas County. The Athena Group cultivates the capacity for transformation in individuals, systems, and society. The goal of the Prosperity Collaboratives was to create pathways out of poverty and engage systematic support for innovative solutions. The three design labs, in Canby, Estacada and Milwaukie, were developed to create and promote these concepts – including, but not limited to, tools to make services more welcoming, increased support through community networks and a roadmap to promote employer-sponsored childcare to help increase access for our workforce.

Action Item: Amanda Wall to share presentation to the Board of Directors.

Agenda Item #5: Quality Jobs Initiative

Presenter: Bryan Fuentes, Clackamas Workforce Partnership, Amy Oakley, Clackamas Workforce Partnership

Discussion: Bryan Fuentes, Clackamas Workforce Partnership and Amy Oakley, Clackamas Workforce Partnership gave a presentation to the Board on a new CWWC Initiative called The Quality Jobs Initiative for the PNW Region – including Multnomah County, Clackamas County and Washington County. The purpose of the CWWC Quality Jobs Initiative is a commitment to designing and developing a regional approach with workers, employers, job seekers, community-based organizations, economic developers, and local municipalities to define, support, and promote quality jobs. The guiding principles for this initiative is to prioritize advancing of workforce equity, alignment of workforce programs with target customer supply, create a blueprint for companies who want to make improvements for their workforce – all while being data driven, wage standards based on self-sufficiency standards and/or other best practices.

Four questions were proposed to the board:

- What are the characteristics of a “quality job”?
- What should be considered when creating wage and benefit standards for a “quality job”?
- What are the characteristics of an employer that offers a “quality job”?
- How do you see your organization being involved in this effort?

Action Item: Amanda Wall will send a follow up link to a Quality Jobs Survey for Board Members to participant in to help answer these questions and business involvement in this program.

Agenda Item #6: State Legislature Updates

Presenter: Bridget Dazey, Clackamas Workforce Partnership

Discussion: Bridget Dazey, Clackamas Workforce Partnership, gave an overview on the variety of legislative items we as an organization are tracking during the current legislative session. The list included:

HB2092: Alters scope of duties and data collection requirements for Oregon Youth Employment Program

HB3073: Changes name of Early Learning Division to Early Learning Authority. Establishes Early Learning Authority as state agency that is separate from Department of Education and that functions under, and is coordinated by, Early Learning Council.

SB623: Requires local workforce development board to evaluate programs administered by state workforce agencies through WorkSource Oregon system

SB5528: Appropriates moneys from General Fund to Higher Education Coordinating Commission for certain biennial expenses.

Agenda Item #7: WorkSource Oregon Standards

Presenter: Brent Balog, Clackamas Workforce Partnership

Discussion: Brent Balog, Clackamas Workforce Partnership, gave a brief presentation on the new WorkSource Oregon Standards 2.0 – a guideline for service delivery in WorkSource Centers. Overall, quality assurance for the customer experience and uniformity among the WorkSource centers across Oregon is a high priority. Standards revisions will reflect changes in services during and post-COVID and work within a multi-region, multi-partner collaborative workgroup to form these standards.

Agenda Item #8: Advisory Groups

Presenter: Bridget Dazey, Clackamas Workforce Partnership

Discussion: Bridget Dazey, Clackamas Workforce Partnership, presented to the Board an overview of the six advisory groups CWP has in tandem with the 2021-2024 strategic planning goals. Each group will meet a handful of times a year to help work through the metrics outlined in our plan. A poll to Board members was given during the meeting to gauge interest in each of the areas – for people, for business, the Workforce Talent and Development Board (WTDB) assessment, the quality jobs initiative and those members who would like to be on stand-by/volunteer for procurement and RFP submissions.

Action Item: Amanda Wall will follow up with a link to the survey as follow up for additional members who are interested in participating in an advisory group.

Agenda Item #9: Server Hack - Update

Presenter: Bridget Dazey, Clackamas Workforce Partnership

Discussion: Bridget Dazey, Clackamas Workforce Partnership, shared with the board a timeline and overview of our March 2021 server hack. While CWP did not suffer significant loss, it has led to a discussion about what our next steps should be in terms of our cyber security and IT needs. After a member discussion, Bridget called for volunteers to be part of an ad hoc group to discuss our next steps. Stephen Achilles (Exceed PDX), Matt Millard (AFSCME Local 328) and Peter Lund (SuperGenius Studios) volunteered.

Action Item: Amanda Wall to follow up with volunteers to schedule a meeting to discuss our next steps.

Agenda Item #10: Commissioner’s Update

Presenter: Commissioner Martha Schrader

Discussion: Commissioner Martha Schrader gave an update on the Board of County Commissioners of Clackamas County programs, resources, and general information. Her report included information an update on the Counties reopening plan as our metrics continue to improve, as well as an update on the OHA vaccination role out plan. Commissioner Schrader indicated that through President Biden, each of the states will be receiving recovery funds, which will be broken out by County. Clackamas County’s dollars, while still not confirmed, will be significant and the recommendation would be to earmark some of those funds for workforce and workforce development.

Agenda Item #9: Executive Director Update

Presenter: Bridget Dazey, CWP

Discussion: Bridget Dazey (CWP) gave an Executive Director update covering a brief update on our strategic plan timeline and edits, an announcement to our members about the Limited English Language RFP submissions and review and upcoming events for our organization. On April 21 from 2-5pm there is a virtual healthcare hiring event as well as a May 2021 manufacturing hiring event. Bridget reminded the board that the CWP offices will be closed on May 3, 2021 in observance of May Day – International Workers Day.

Meeting was adjourned at 9:45am

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Amanda Wall Date



David Green, Board Chair Date






CWP April 2021 Board Meeting Minutes

Final Audit Report

2021-06-17

Created:	2021-06-17
By:	Amanda Wall (amanda.wall@clackamasworkforce.org)
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"CWP April 2021 Board Meeting Minutes" History

-  Document created by Amanda Wall (amanda.wall@clackamasworkforce.org)
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