

**Clackamas Workforce Partnership
Board of Directors Meeting
January 21, 2021
7:30am – 9:45am
Via Zoom Conferencing Link**



Attendance:

Cindy Moore, Clackamas County Economic Development
Brooke Brownlee, PGE
Kyle Lang, Canby Chamber of Commerce
Rod Cook, Clackamas County H3S
Tracey Calderon, Oregon Employment Department
Jada Rupley, Clackamas Education Service District
Seth Lyons, DHS Self-Sufficiency
Tracy Rumpca, Woodcraft Industries
Peter Lund, SuperGenius Studios
David Green, Citizens Bank
Eric Johnston, Todos Juntos
Doug Franklin, DHS Vocational Rehabilitation

David Plotkin, Clackamas Community College
Selene Andreasen, Willamette View
Alex Crooks, Crooks and Company
Commissioner Martha Schrader, Board of County Commissioners

CWP Staff:

Bridget Dazey
Amanda Wall
Bryan Fuentes
Amy Oakley
Deb Zang
Jan Filgas
Amy Black
Brent Balog

Additional Attendees

Tracy Moreland, Clackamas County
Kathy Wilcox, Office of Workforce Investment, HECC
Irene Carrillo, Clackamas Community College
Jennifer Harvey, CFCC
Cynthia Risan, Clackamas Community College
Doug Riggs, Community Action Partners
Tyson Arnold, Timber Lake Job Corp
Stephen Ricks (participant success story)
Celina Burns (participant success story)
Brent Finkbeinder, Clackamas Community College
Cody Galloway, Proper Strategy

Absent Members:

Ravinder Waraich, Infocare LLC & 7-11 Franchise Owner
Matt Millard, AFSCME Local 328
Joe Harris, Local 16 Sheet Metal Worker
Gordon Harvey, General Sheet Metal
Tina Irvine, Express Employment Professionals

Agenda Item #1: Consent Agenda Items

Minutes: The minutes from the past Board meeting are listed below and copies of these minutes were emailed to the Board Members prior to review.

Other consent agenda items: Acceptance of financial report & Minutes from the September 2020 Executive Committee, October 2020 Board Meeting, a new CWP Paid Holiday (International Workers Day; May 1) and a discussion on using Land Acknowledgements in future presentations.

Discussion: N/A

RECOMMENDATION: Approval

SUGGESTED MOTION: I move the Board of Directors approves the consent agenda.

MOTION: Doug Franklin motioned to approve; David Plotkin called for a second.

Consent Agenda Items APPROVED.

Agenda Item #2: New Website Preview & Update

Presenter: Cody Galloway, Proper Strategy & Amanda Wall, Clackamas Workforce Partnership

Discussion: Amanda Wall introduced Cody Galloway, our website designer for our new Clackamas Workforce Partnership website. Cody gave the Board a presentation on the new website design, homepage template, fonts, and color scheme. Cody shared with the board a general timeline for design, content and launch set for end of March 2021. Cody shared our vision for the new website and our primary objective is to be a source of information for Clackamas County and the greater Metro region to better serve our multiple audiences.

Action Item: Amanda will send copies of the design files to the Board for feedback and discussion.

Agenda Item #3: Individual Board Member Meeting

Presenter: Bridget Dazey, Clackamas Workforce Partnership

Discussion: Bridget Dazey shared with the Board a recap on the individual board member meetings that were held to gauge confidence, share knowledge and perspective on the work we are doing at CWP. In general, the overall feeling of Board Members is that we are doing excellent work, our team works well together and the work we do continues to be innovative and timely. Bridget presented member feedback, including but not limited to, increase communication from our staff, increase options for social interactions and networking, continue to broker better connections between the workforce system partners and working to help solve childcare and aftercare program issues. Finally, Bridget shared with the board the list of “big hairy audacious goals” CWP, and the Board have for the future and our organization.

Agenda Item #4: Board Recruitment, Applications

Presenter: Bridget Dazey, Clackamas Workforce Partnership

Discussion: Bridget Dazey gave an update on recruitment for the Board which ends on January 29, 2021. CWP will be welcoming three new members to the Board – Kyndall Mason, SEIU Local 504; OPEU, Tyson Arnold, Executive Director for Timberlake Job Corp; and Stephen Achilles, Exceed PDX. The CWP Board still needs two to three private sector members, ideally in Healthcare or Construction. A new open recruitment cycle will open February 2021. A new member Board Orientation is being scheduled for the Spring, so please watch for final dates and times.

Bridget informed the Board that Dianna Sliker, Blount International had submitted her letter of resignation effective immediately. We thank her for her guidance and support. Bridget continued to share that we still need members, specifically in Healthcare and Technology, to better serve our sector work throughout Clackamas County.

Action Item: Bridget will be reaching out to board members who volunteered to make connection to interested business and individuals for potential board asks.

Agenda Item #5: Wildfire Recovery Groups

Presenter: Jan Filgas, Clackamas Workforce Partnership, Brent Balog, Clackamas Workforce Partnership

Discussion: Jan Filgas presented to the Board on a \$1.7 million grant from the Department of Labor that will run from October 2020 to September 2022. The funds will aid in disaster relief efforts as well as humanitarian assistance employment for the long-term unemployed and dislocated workers to directly support wildfire recovery efforts throughout Oregon. At least 20 jobs will be funded for a maximum of one year. CWP will be contracting with Clackamas Community College Workforce Department to deliver services through disaster relief employment, training, support services, career coaching and job placement. Clackamas Fire District #1 is contracted as the disaster relief clean up employer with 20-22 job openings with wages starting between \$16.50 to \$28.50 per hour depending on experience. This program has created and convened a coalition of wildfire partners to coordinate recovery efforts throughout the region. Clackamas County Forest and County Parks Department, Oregon Department of Forestry, Clackamas Soil and Watershed Conservation District and the US Forest Service will all work in tandem to serve this grant. In total, the State of Oregon received \$19.5 million in disaster relief and recovery funds.

Agenda Item #6: WorkSource Reopening: Update

Presenter: Brent Balog, Clackamas Workforce Partnership

Discussion: Brent Balog provided the Board with an update on the WorkSource Clackamas reopening plan. The Workforce System Executive Team (WSET) provided a reopening template for all workforce regions to use as guidance. Brent shared with the Board that CWP convened the Clackamas Local Leadership Team (LLT) for several months to review the template and begin to develop a collaborative

plan of action related to the health and safety, communication, and service delivery at the WorkSource Center. The plan was reviewed by officials from Clackamas County Public Health and modified as needed to meet current health and safety guidance.

Agenda Item #7: Participant Success Story

Presenter: Stephen Ricks, Celina Burns, WorkSource Clackamas jobseekers

Discussion: WorkSource Clackamas participants Stephen Ricks and Celina Burns shared with the Board the success stories of their pathway through the system, current employment, and future career plans, as each move forward in their career pathway.

Agenda Item #8: Legislative Update: Senate Bill 623

Presenter: Doug Riggs, Community Action Partners

Discussion: Doug Riggs from Community Action Partners presented to the Board on Senate Bill 623 – the COVID Recovery and Workforce Modernization Act of 2021. The purpose of SB 623 is to advance regional priorities, promote equitable recovery, and leverage existing resources, relationships, and infrastructure. SB 623 would add to current projects and community plans that often must rely on non-state/federal sources of funding, improve and ensure accountability and help to provide clarity for our system. Doug continued to share that the focus of SB 623 would be on programs and services delivered through WorkSource Oregon, 14 programs through 5 state agencies with an annual investment of \$150 million from both State and Federal agencies.

Action Item: For Board members who might be interested in supporting this measure or would like additional information, contact Doug Riggs at 503-702-5120 or Iris Maria Chavez at 504-701-3831. Logos to add to our letter of support and one-pager can be sent to Amanda Wall at amanda.wall@clackamasworkforce.org

Agenda Item #9: Strategic Plan Update – COVID-19 & Wildfire Recovery Additions

Presenter: Bridget Dazey

Discussion: Bridget Dazey presented to the Board an updated timeline of our Strategic Planning process starting in January of 2021. Due to the COVID-19 Pandemic, the deadline for submission was shifted to March 2021 with required updates in response to the recovery efforts surrounding the pandemic and returning to the workforce. In February of 2021, CWP will be submitting a newly drafted plan for a 30-day public comment cycle followed by edits and submission for review to HECC in March of 2021. Following our submission, HECC will return comments and suggested changes in April of 2021 followed by an additional public comment cycle in May of 2021. It is our goal to have a final approved strategic plan by the June 2021 board meeting followed by a presentation to the Board of County of Commissioners for local approval.

A copy of the report: <https://www.clackamasworkforce.org/media/uploads/2021DraftPlan.pdf>

Agenda Item #10: Commissioner’s Update

Presenter: Commissioner Martha Schrader

Discussion: Commissioner Martha Schrader gave an update on the Board of County Commissioners of Clackamas County programs, resources, and general information. Her report included information about the upcoming Board of County Commissioners retreat set for the following week, an update on the Counties reopening plan as our metrics continue to improve, as well as an update on the OHA vaccination role out plan. Commissioner Schrader indicated that one of the priorities of the Council would be workforce and workforce development in Clackamas County due to COVID-19 and the Wildfires in September of 2020. Finally, Commissioner Schrader addressed the on-going Board level issues with Commissioner Shull and his remarks on Facebook and other social media platforms.

Agenda Item #9: Executive Director Update

Presenter: Bridget Dazey, CWP

Discussion: Bridget Dazey (CWP) gave an Executive Director update. Her report included an update on our newly published blog posting, scheduled to happen monthly. A request was made to the Board that we would be asking members to both write blog postings or volunteer to be part of a podcast interview in the coming months. Bridget continued by giving an update on an open Request for Proposal (RFP) that CWP currently has open for submission. The Adult and Dislocated Worker Service RFP needs volunteers to review submissions. Board Member’s Tracy Calderon and David Plotkin volunteered to be part of the group.

Meeting was adjourned at 9:45am

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Amanda Wall Date

David Green, Board Chair Date