

**Workforce Investment Council of Clackamas County
Executive Committee Meeting
August 6, 2014**



Member Attendees

Ken Bartus, Garron Grounds
Alex Crooks, Crooks & Company Financial Management
Bob Degnan, Package Containers
Theresa Haskins, Portland General Electric
Julie Hugo, Blount, Int.
Howard Klink, Klink Consulting Group
Lowell Miles, Miles Fiberglass
Dan Parker, Marks Metal Technologies
Jed Scheuermann, IAPMO
Jerry Smith, Smith & Associates
Frank Wall, Plumbing & Mechanical Contractors Association
Micheal Wells, The Cedars Companies

Members Not in Attendance

N/A

Other Attendees

Molly Aleshire, C-TEC Youth Services
Bridget Dazey, Workforce Investment Council
Amy Evans, Workforce Investment Council
Jan Filgas, Workforce Investment Council
Gabby Nunley, Workforce Investment Council
Amy Oakley, Workforce Investment Council
JJ Peters, Clackamas County
Maureen Thompson, Community Solutions
Trent Wilson, Clackamas County Commissioner Martha Schrader's Office

Chair Julie Hugo called the meeting to order at 7:35am.

Public Comments

There were no public comments.

NO QUORUM AT JUNE BOARD MEETING – revote on:

Contract Approval: Adult Service Provider Contracts

Extend Clackamas Community College Contract (CCC), Immigrant & Refugee Community Organization Contract (IRCO), and Community Solutions Contract for another year (July 1, 2014 – June 30, 2015).

Motion: Frank Wall moved the Board of Directors approves the adult service provider contracts – Extend Clackamas Community College Contract (CCC), Immigrant & Refugee Community Organization Contract (IRCO), and Community Solutions

Contract for another year (July 1, 2014 – June 30, 2015), 2nd by Theresa Haskins. Motion passed unanimously.

Reaffirm Designation of WorkSource One-Stop:

Board action to reaffirm the designation of the One-Stop Operator as a consortium comprised of, but not limited to, the principal investors in the region's WorkSource One-Stop Center.

Motion: Jerry Smith moved the Board of Directors to reaffirm designation of the One-Stop Operator as WorkSource Clackamas One-Stop Center, 2nd by Dan Parker. Motion passed unanimously.

Update from WICCO Staff on Current Projects

Amy Evans, WICCO Program Manager gave an update on the WorkSource Customer Satisfaction Survey, monitoring currently underway on youth programs, and the upcoming special Emerging Workforce Committee meeting. Jan Filgas, WICCO Program Manager gave an update on adult and dislocated worker programs, Solutions to Work Grant, and monitoring currently underway. Gabby Nunley, CTE Manufacturing Liaison gave an update on Manufacturing Day and other projects she is working on. Bridget Dazey, WICCO Program Manager gave an update on Sector Strategies, NCRC & CWRC, as well as board recruitment strategies.

On the Job Training (OJT) Policy Approval

Jan Filgas stated the current OJT Policy needs revision and reviewed the proposed revisions with the Executive Committee.

Motion: Theresa Haskins moved to accept the revised WICCO OJT Policy (P-13), 2nd by Alex Crooks. Motion passed unanimously.

CCWD Monitoring Report Out

Frank Wall reported that CCWD monitoring for Program Year 2013 cited one finding for disallowed food cost of approximately \$400.

Recommendation from Executive Session for Filling Executive Director Position

WICCO staff were adjourned. Julie Hugo stated as a matter of follow up from the July 22, 2014 Executive Committee meeting in Executive Session, the following determinations were made:

1. The offer from the County to assist WICCO in the search for Executive Director was rejected because it couldn't produce a candidate until late October early November.
2. The recommendation to hire an outside search firm was rejected when weighing the fiduciary responsibility of the expenditure of significant funds against the fact that we already had a qualified internal candidate.
3. A recommendation was made to promote an internal candidate, Bridget Dazey, as the new WICCO Executive Director. All those in attendance at the Executive Committee meeting in Executive Session were in agreement.

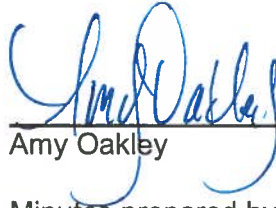
Because the recommendation to promote Bridget was made in Executive Session, Julie affirmed the need to call a public meeting for the Executive Committee and make the motion to approve of the recommendation made by the Executive Committee to promote Bridget Dazey as the Executive Director of Workforce Investment Council of Clackamas County. There was some discussion by those in attendance.

Motion: Jerry Smith moved to approve the recommendation made by Executive Committee in Executive Session to promote Bridget Dazey as the Executive Director of Workforce Investment Council of Clackamas County effective immediately. 2nd by Ken Bartus. Motion passed unanimously.

The WICCO staff was then called back into the room and an announcement was made from the board chair that Bridget Dazey is now the Executive Director for Workforce Investment Council. All in attendance congratulated Bridget and the Executive Committee was thanked for their hard work.

Other Business

Julie Hugo had no other business to discuss.



Amy Oakley 1/16/15
Date



Julie Hugo 1/15/15
Date

Minutes prepared by Amy Oakley
Meeting adjourned at 8:15 am

