

**Workforce Investment Council of Clackamas County
Executive Committee Meeting
February 19, 2015**



Member Attendees

Ken Bartus, Garron Grounds
Alex Crooks, Crooks & Company Financial Management
Bob Degnan, Package Containers
Julie Hugo, Blount, Int.
Lowell Miles, Miles Fiberglass
Jed Scheuermann, IAPMO
Jerry Smith, Smith & Associates

Members Not in Attendance

Howard Klink, Klink Consulting Group
Dan Parker, Marks Metal Technologies
Frank Wall, Plumbing & Mechanical Contractors Assoc.
Micheal Wells, The Cedars Companies

Other Attendees

Amy Black, Workforce Investment Council
Jan Filgas, Workforce Investment Council
Amy Oakley, Workforce Investment Council
Deb Zang, Workforce Investment Council

Chair Julie Hugo called the meeting to order at 7:35am.

Public Comments

Julie Hugo announced Bridget Dazey is absent due to an illness therefore the staff would be assisting Julie in facilitating the meeting. Jed Scheuermann then announced World Plumbing Day is March 11th.

Approval of Minutes

Motion: Lowell Miles moved to approve the November 20, 2014 meeting minutes as presented as well as the Consent Agenda, 2nd by Bob Degnan. Motion passed unanimously.

Financial Update

Deb Zang reviewed the Workforce Investment Council budget to actual report for July 1, 2014 – December 31, 2014.

Approval of three Eligible Training Provider List applications

Jan Filgas stated that three applications for Eligible Training Provider List have been received from Clackamas Community College. The applications are for two year Associates Degree of General Studies, two year Associates Degree of Computer and Network Administration, and a Certified Production Technician Certification program. All three applications were approved at the last Business Services Committee meeting.

Motion: Ken Bartus moved to accept the three Eligible Training Provider List applications from Clackamas Community College for two year Associates Degree of General Studies, two year Associates Degree of Computer and Network Administration, and a Certified Production Technician Certification program . 2nd by Jed Scheuermann. Motion passed unanimously.

Sources & Uses / Grant Update

Jan Filgas provided an update on current WICCO programs along with their corresponding funding/grants. A detailed account of the information can be found on the [“Sources & Uses”](#) document on the WICCO website.

NCRC Update

Amy Black provided an update on the National Career Readiness Certificate program. With recent staffing changes, the responsibilities for the NCRC are now divided amongst the following three staff:

- Amy Black – Promoting the NCRC with adult population
- Gabby Nunley – Promoting the NCRC with youth population
- Julia Metz – Promoting “Letters of Support” within the business community

Amy Black then reviewed the following data:

Certified Work Ready Communities Goals: (data from 1/1/12-1/31/15)

- 63% of goals attained overall
- 1838 NCRCs, or 80% (goal 2301)
- 151 Letters of Support, or 67% (goal: 225)
 - 10 LOS last quarter included a labor association, K-12 Institution, and private business (so – a very well rounded group)

Legislative Goals: (data from 4/1/14-1/31/15)

- 610 NCRCs or 21.2% (goal 2,880)

She then outlined goals that have been set to further implement and strengthen the NCRC program for both job seekers and the business community. Some of these goals include:

- Meet with other NCRC partners/stakeholders to coordinate efforts
- Annex set up with streamline process of NCRC referrals back and forth between Annex and WorkSource Center
- Enlist new initiative at the Center to encourage greater usage/referrals

Workforce Redesign Update

Amy Oakley briefly shared the new proposed Local Workforce Investment Area map and the discussed the proposed boundary changes for Oregon. She stated Bridget Dazey would speak in greater detail about workforce redesign at the upcoming Board Retreat on March 16, 2015.

Legislative Update

Amy Oakley stated that Bridget and other members of the Oregon Workforce Partnership have been working on a legislative strategy for the current Legislative Session. She asked that Executive Committee members reach out to their legislative delegates as citizens to encourage legislative action on behalf of the workforce services industry and Local Workforce Boards. She then stated Bridget will provide a more detailed legislative update at the upcoming Board Retreat on March 16, 2015.

WIOA Update

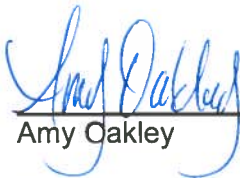
Jan Filgas reviewed "The Workforce Innovation and Opportunity Act: Driving Innovation, Collaboration, and Performance" handout provided by the National Association of Workforce Boards. Executive Committee members gained further understanding of the Act by reviewing the handout and the ensuing discussion. The handout is available on the WICCO website or at: http://www.wicco.org/media/uploads/WIOA_Overview.pdf.

WICCO Policies

The staff was dismissed so the Executive Committee could discuss WICCO Policies relating to personnel matters.

Executive Director Update

Jan Filgas stated there is an upcoming "Business Resiliency Seminar" on March 26th. Amy mentioned the Transportation Forum WICCO co-facilitated in December 2014 was well attended and that Bridget is following up with TriMet and Clackamas County on next steps.

 6/18/15

Amy Oakley Date

 6/18/15

Julie Hugo Date

Minutes prepared by Amy Oakley
Meeting adjourned at 9:00 am

All items mentioned are available upon request by contacting Amy Oakley at amy.oakley@wicco.org.

